

**Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES**

**Thursday, August 26, 2022
FINAL APPROVED: September 23, 2022**

The meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) was noticed, agenda certified and signed by LSBEP Chairperson Gina Gibson, posted, and emailed to individuals and the news media who have requested to receive notices of LSBEP meetings Tuesday, June 28, 2022. The notice included information on how to view the meeting virtually via Zoom at https://us02web.zoom.us/j/82507059591?pwd=ecboDCWAcFEbJxz_zXEEtBpZ-82zps.1 Passcode: S46L5k
Or One tap mobile: US: +13017158592, 82507059591#, *143629# or +13126266799, 82507059591#, *143629#
Or Telephone: Dial(for higher quality, dial a number based on your current location):
US: +1 301 715 8592; +1 312 626 6799; +1 929 205 6099; +1 253 215 8782; +1 346 248 7799 or +1 669 900 6833
Webinar ID: 825 0705 9591 Passcode: 143629

1. CALL TO ORDER: Board Member, Dr. Michelle Moore, called the meeting to order at 9:15 a.m. on Friday, August 26, 2022.

Attendance:

Board Members Present: Dr. Michelle Moore, Dr. Shannae Harness, Dr. T. Shavaun Sam and Dr. Matthew Holcomb
Board Members Absent: Dr. Gregory Gormanous and Mr. D. Chance McNeely
Staff Present: Executive Director, Jaime T. Monic, General Counsel Amy Groves Lowe, Prosecuting Attorney Courtney Newton, Complaints Coordinator Dr. Sasha Lambert
Guests Present: None
Webinar Attendees: Greg Gormanous, Ph.D., Stephanie Gill, Dr. Mallory Malkin, Robert Paulsen

2. DECLARATION OF PURPOSE: Dr. Moore read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

Ms. Monic reminded LSBEP Board Members that the meeting was being live-streamed and viewed by the public.

3. REVIEW AND APPROVAL OF AGENDA: Dr. Sam moved to approved the agenda. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

EXECUTIVE SESSION: Dr. Moore moved to enter Executive Session pursuant to La. R.S.42:16.1, La. R.S. 42.17.A(1) and A(4) to conduct supervision and credential file reviews, discuss complaint matters, and conduct a reciprocity interview and an oral examination. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

At approximately 1:28 p.m. Dr. Moore moved to close Executive Session to enter the Open Meeting to report on and receive motions for Executive Session matters. The Board discussed the motion, the motion passed by roll call vote as

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follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

Dr. Sam recommended that future agendas provide for consideration of the Consent Agenda first to account for affirmations and approvals of Examining Board Member and/or Committee recommendations to approve candidates for Oral Examination prior to conducting the examination. The board agreed without objection.

1. ORAL EXAMINATIONS

a. **Reciprocity Interview [LSA-R.S.42.16.1] Mallory L. Johnson, Ph.D. [CL]** - Dr. Mallory L. Johnson appeared before Board Members, Drs. Moore, Harness, Sam and Holcomb for licensure via Certificate of Professional Qualifications (CPQ). Finding that Dr. Johnson met all requirements for licensure via reciprocity, Dr. Sam moved that the Board grant Dr. Johnson a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

b. **Oral Examination [LSA-R.S.42.16.1] Sebastian Del Corral Winder, Psy.D. [CL]** - Dr. Sebastian Del Corral Winder appeared before Board Members, Drs. Harness, Sam and Holcomb for an oral examination for licensure in Clinical Psychology. Dr. Moore was recused from this examination. Finding that **Dr. Del Corral Winder** met the requirements for licensure, Dr. Sam moved that **Dr. Del Corral Winder** be granted a license to practice psychology with a declared specialty in Counseling Psychology. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (3) Harness, Sam and Holcomb; Against: (0); Abstained: Moore (1); Absent: (2) Gormanous and McNeely.

2. FILE REVIEWS [LSA-R.S.42.16.1]

a. **Lacey Moffatt, Ph.D. - Review for Candidacy Status & request for variance** - The Board review the application for licensure of Dr. Lacey Moffatt in Executive Session. Dr. Moore reported that additional information will be requested prior to further consideration.

b. **Kyle Miller, Ph.D.** - The Board reviewed the 4th Application for Temporary Registration of Dr. Kyle Miller in executive session. Dr. Moore moved in favor of granting Dr. Miller a fourth Temporary Registration and advising Dr. Miller that no additional exceptions will be considered and that full licensure will be required to continue practicing in Louisiana. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

c. **Elizabeth Malesa, Ph.D.** - The Board reviewed the an Application for Temporary Registration of Dr. Elizabeth Malesa in executive session with Attorney Amy Groves Lowe. Dr. Moore moved in favor of granting Dr. Malesa a Temporary Registration, noting that District of Columbia residents licensed within the tristate compact meet the residency requirements for temporary registration. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

d. **Lisette Constantin - License Reinstatement** - The Board reviewed the Reinstatement Application for Dr. Constantin. Dr. Sam reported that additional information will be requested prior to further consideration.

e. **Kristen Miller - License Reinstatement** - The Board reviewed the Reinstatement Application for Dr. Miller. Dr. Sam reported that additional information will be requested prior to further consideration.

f. - g. **Jennifer Rious, James Pinkston and Craig Anderson - License Reinstatement** - Finding that the Applications for License Reinstatement were complete, Dr. Sam moved in favor of reinstating the licenses of Drs. Jennifer Rious, James Pinkston and Craig Anderson. The Board discussed the motion. The motion passed by

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unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

i. **Joseph Tramontana, Ph.D. - License Reinstatement** - The Board reviewed the Reinstatement Application for Dr. Tramontana. Dr. Sam reported that additional information will be requested prior to further consideration.

j. **Amy E. Rinner, Psy.D. - Application for Licensure** - The Board reviewed the Application for License of Dr. Rinner. Dr. Moore was recused from this discussion. Dr. Sam reported that additional information will be requested prior to further consideration.

k. **Barbara Moorehead, Psy.D. - License Reinstatement** - The Board reviewed the Reinstatement Application for Dr. Moorehead. Dr. Sam reported that additional information will be requested prior to further consideration.

3. **COMPLAINTS [LSA-R.S.42.17.A(4)]:**

a. **NP21-22-11C** - No update was reported during executive session.

b. **P19-20-11B** - Attorney Courtney Newton reported that a resolution to this matter had not been obtained. No further report or discussion was had on this matter.

c. **P20-21-10B - Informal Resolution** - (*Complaint Committee Assigned: Dr. Sasha Lambert, Dr. Gina Gibson, Investigator Henry Richardson, Attorney Courtney Newton, and Jaime Monic*) Attorney Courtney Newton and Complaints Coordinator, Dr. Lambert presented this matter to the Board in Executive Session along with a copy of a *Stipulation and Agreement for Surrender of Psychologist License and Payment Agreement* agreed to by the Respondent and proposed as a partial informal resolution in the matter P20-21-10B. The Board discussed the proposed agreement. In Open Meeting, Dr. Moore moved in favor of accepting the *Stipulation and Agreement for Surrender of Psychologist License and Payment Agreement* representing formal disciplinary action in the Matter P20-21-10B. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely. The matter being public record, Ms. Monic reported for the record that the action to accept the *Stipulation and Agreement for Surrender of Psychologist License and Payment Agreement* in the Matter P20-21-10B against **Ernest C. Ellender, Ph.D., License No 1159**, represents a partial and informal resolution to the facts outlined therein and constitutes formal disciplinary action for violation of La. R.S. 37:2359.A., B(1), B(14), and B(11).

d. **P20-21-20C - Informal Resolution** - (*Complaint Committee Assigned: Dr. Sasha Lambert, Dr. Gina Gibson, Investigator Henry Richardson, Attorney Courtney Newton, and Jaime Monic*) Attorney Courtney Newton and Complaints Coordinator, Dr. Lambert presented this matter to the Board in Executive Session along with a copy of a *Stipulation and Agreement for Surrender of Psychologist License and Supplemental Payment Agreement* agreed to by the Respondent and proposed as a partial informal resolution in the matter P20-21-10B. The Board discussed the proposed agreement. In Open Meeting, Dr. Moore moved in favor of accepting the *Stipulation and Agreement for Surrender of Psychologist License and Supplemental Payment Agreement* representing formal disciplinary action in the Matter P20-21-20C. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely. The matter being public record, Ms. Monic reported for the record that the action to accept the *Stipulation and Agreement for Surrender of Psychologist License and Supplemental Payment Agreement* in the Matter P20-21-20C against **Ernest C. Ellender, Ph.D., License No 1159**, constitutes an informal resolution to the facts outlined therein and constitutes formal disciplinary action for violation of La. R.S. 37:2359.A., B(2)(b), B(2)(c), B(8), B(11), B(12) and B(14); and the following ethical standards under the Louisiana Administrative Code, Title 46 Pt LXIII ("Rule"): Rule §1305.A., §1305.F., §1307.C., §1307.D., §1307.E., §1307.F., §1307.H., §1307.J., §1313.A., and §1313.B., §1321.A., and §1321.E.

e. **P20-21-14C - Recommendation for Dismissal** - (*Complaint Committee Assigned: Dr. Sasha Lambert, Dr. Gina Gibson, Investigator Henry Richardson, Attorney Courtney Newton and Jaime Monic*) – Attorney Courtney Newton and Complaints Coordinator, Dr. Lambert presented this case to the Board in Executive Session and reported

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that following a thorough investigation, review, and consideration of all evidence in this matter by the Complaint Investigation Committee assigned to this case, the Committee found insufficient evidence that a violation of the Psychology Practice Act had occurred. The Committee recommended that the matter be dismissed without further investigation or action. The Board thoroughly discussed this matter and considered the recommendation of the Committee. Dr. Moore moved to accept the Complaint Committee’s recommendation. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

f. **P21-22-04C - Recommendation for Dismissal** - (*Complaint Committee Assigned: Dr. Sasha Lambert, Dr. Gina Gibson, and Jaime Monic*) – Attorney Courtney Newton and Complaints Coordinator, Dr. Lambert presented this case to the Board in Executive Session and reported that following a thorough investigation, review, and consideration of all evidence in this matter by the Complaint Investigation Committee assigned to this case, the Committee found insufficient evidence that a violation of the Psychology Practice Act had occurred. The Committee recommended that the matter be dismissed without further investigation or action. The Board thoroughly discussed this matter and considered the recommendation of the Committee. Dr. Moore moved to accept the Complaint Committee’s recommendation. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

g. **P21-22-06C - Recommendation for Dismissal** - (*Complaint Committee Assigned: Dr. Sasha Lambert, Dr. Gina Gibson, and Jaime Monic*) – Attorney Courtney Newton and Complaints Coordinator, Dr. Lambert presented this case to the Board in Executive Session and reported that following a thorough investigation, review, and consideration of all evidence in this matter by the Complaint Investigation Committee assigned to this case, the Committee found insufficient evidence that a violation of the Psychology Practice Act had occurred. The Committee recommended that the matter be dismissed without further investigation or action. The Board thoroughly discussed this matter and considered the recommendation of the Committee. Dr. Moore moved to accept the Complaint Committee’s recommendation. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

CONSENT AGENDA:

Ms. Monic called for the review and consideration of item removal from the Consent Agenda. Following opportunity for consideration, no items were removed.

Ms. Monic read aloud the Consent Agenda Items for consideration by the Board for affirmation, ratification, adoption, approval, and/or conferral as follows:

a. Minutes (Approval):

July 15, 2022

b. Financial Statements Received (Affirm and Ratify):

July 2022 – General Ledger, Balance Sheet, Budget vs. Actual, Profit & Loss

c. Temporary Registrations approved (Affirm and Ratify):

Name	State of Residence	Reviewer	Date Approved
SHELTON, Sarah	Kentucky, 1st Registration	J. Monic	8/15/2022
GOODMAN, Erica	Illinois, 1st Registration	J. Monic	8/15/2022
ZWEIG, Rene D., Ph.D.	New York, 1st Registration	J. Monic	8/24/2022
ZHU, Lian, Ph.D.	California, 1st Registration	J. Monic	8/24/2022
MONTAGUE, Amy, Ph.D.	California, 1st Registration	J. Monic	8/24/2022

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SHAPER0, Benjamin G., Ph.D.	Maryland, 1st Registration	J. Monic	8/24/2022
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d. Supervised Practice Plans approved (Affirm and Ratify):

Applicant	Supervisor	Reviewer	Date Approved
None to report			

e. Applicants approved for Candidacy Status and issued Provisional Licensure (eligible for EPPP) (Affirm and Ratify):

Candidate	Supervisor	Reviewer	Date Approved
None to report			

f. Applicants approved for Candidacy Status (eligible for EPPP) (Affirm and Ratify):

Candidate	Reviewer	Date Approved
GARZA, Michael V.	Michelle Moore	08/03/2022

g. Candidates approved for Oral Examination or Face to Face (Affirm and Ratify):

Candidate	Reviewer	Date Approved
CHARWAY, Kalima	M. Moore and S. Sam	08/03/2022
DEL CORRAL WINDER, Sebastian	S. Sam	08/23/2022
TIPPY, Samantha	M. Moore	08/16/2022
MAHLER, Chelsey	M. Moore	08/16/2022

h. Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Oral Examinations (Board Conferral):

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

i. Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Face to Face Interview (Board Conferral):

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

j. Licensure recommendations from the LSSP Committee of applicants for Licensed Specialist in School Psychology (LSSP) who have completed all licensing requirements (Board Conferral):

Name	Date of LSSP Committee Review	Committee Reviewers
None to report		

k. License Respecialization:

Name	Current Specialization	Added Specialization	Date of Examination	Examining Members
None to report				

l. License Reinstatements (Board Conferral):

Name	Reviewer	Date
None to report		

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m. Continuing Professional Development Reviews (Affirm and Ratify):

Name	Review Type	Reviewer	Date Approved
None to report			

n. Shared News releases/general information/previously approved business (Affirm):

1) Information purposes only: August 12, 2022 email from Dr. Evans, APA CEO - APASI Warns of Deceptive Business Practices by CareDash

Following the reading of the Consent Agenda, Ms. Monic called for motions to object or approve the Consent Agenda. With regard to the items specified on the Consent Agenda, Dr. Sam moved to approve, affirm and ratify the items on the Consent Agenda accordingly. The Board discussed the motion, the motion passed by roll call vote as follows: The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

DISCUSSION/ACTION ITEMS

1. FORMS:

a. Pre-Application Determination Request (NEW application form) - Ms. Monic presented this form to the Board with recommended revisions by Attorney Amy Groves Lowe. The Board discussed this form and implementation. Dr. Moore moved in favor of adopting the form for use in accordance with state law. The Board discussed the motion, the motion passed by roll call vote as follows: The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

Additionally, Dr. Harness moved in favor of requiring a fee to be set as the same amount charged as the Application for Licensure. Ms. Monic advised that an amendment to Chapter 6 would be required to implement the fee. The Board discussed the motion, the motion passed by roll call vote as follows: The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

b. Declaration of Competencies (applied updates approved 7/15/2022) - Ms. Monic presented the final draft of the Declaration of Competencies to the Board containing revisions previously approved on 7/15/2022.

c. Steps Toward Licensure (updated) - Dr. Moore recommended a revision to the Steps Toward Licensure to add the completion of a candidates Declaration of Competencies as a step, since it is and has been the practice of the Board to require such declaration. A draft with this revision was presented to the Board. The Board reviewed this form in its entirety and determined that the step to require a copy of the doctoral dissertation was not necessary for the licensing process. Dr. Moore moved in favor of adopting revisions to the Steps Toward Licensure to add the Declaration of Competencies as a step and remove the requirement to provide a copy of the title page of the Doctoral Dissertation. The Board discussed the motion, the motion being put to a vote failed as follows: In favor: (2) Moore, and Holcomb; Against: (0); Abstained: (2) Harness and Sam; Absent: (2) Gormanous and McNeely. Dr. Harness acknowledged a misunderstanding of the motion and requested reconsideration of Dr. Moore's motion. The Board again discussed the motion presented by Dr. Moore with clarification that the board would collect the information on the application, but would not collect separate documentation of the doctoral dissertation. The motion then passed by roll call vote as follows: In favor: (3) Moore, Harness, and Holcomb; Against: (0); Abstained: (1) Sam; Absent: (2) Gormanous and McNeely.

2. Rulemaking Update: (a. Fiscal Impact Statement, b. Notice of Intent, c. Public Outreach, d. Confirm hearing date/time) - Ms. Monic updated the Board on the status of the Fiscal Impact Statements filed with

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the Legislative Fiscal Office on August 19, 2022, explaining that the rules were divided into four filings according to subject including, 1. Registration of Assistants & Fees, 2. Continuing Education, Exemptions and Fees, 3. Ethical Standards for Licensed Specialists in School Psychology, and 4. Supervision, Training, Credentials, Public Information and Technical revisions. Ms. Monic reported that Dr. Gormanous requested that the Board reconsider the decision of July 15, 2022 to schedule a hearing. The Board discussed Dr. Gormanous' request and affirmed their intent to schedule a hearing on the substantive rules. Ms. Monic also discussed public outreach on the rules and provided resources previously developed for presentation to the Louisiana Psychological Association. Dr. Moore charged Board members with reviewing the information and returning the item for discussion on public outreach on September 23, 2022.

3. ASPPB 62nd Annual Meeting of Delegates, Oxon Hill, Maryland, October 26-30, 2022

a. Confirm Attendees for Annual Meeting - The Board discussed and confirmed attendance, including approving travel and hotel accommodations according to State Travel Policy PPM 49 adopted by LSBEP for Dr. Gormanous, Dr. Harness, Dr. Sam and Ms. Monic. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

b. Early bird/Preregistration ends September 9, 2022; Hotel Deadline closes October 3, 2022 - Board members were reminded of early bird preregistration and hotel block deadlines.

c. Request for Presenters 1.5 hour presentation: “Defining the Regulatory Role in Social Justice Matters” - The Board discussed the request from ASPPB for a presenter on the topic “Defining the Regulatory Role in Social Justice Matters” Dr. Sam volunteered to do the presentation since this was within her wheelhouse. A discussion was had about deadlines for the presentation and whether the Board would need to review the presentation, or if a disclosure statement citing that the presentation was her personal views, rather than the views of the Board was sufficient. Ms. Monic stated she was not sure if there was a conflict with the Code of Governmental Ethics where the Board funded the trip for a board member and the board member provided an independent presentation, but would inquire further.

d. Discuss Attendees for Mid-Year Meeting: Tentative - Location Denver, CO; April 20-23, 2022-2023 - The Board reviewed this item. Dr. Holcomb requested that the matter be tabled until January when members had a better idea about their availability to attend. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

4. POLICY AMENDMENTS:

a. Section 1002: Committees (i. Certifying/Credentialing & Ethics Code Committee: Charge - study, discuss, prepare, deliberate, address & embed long range implications in the context of protecting the public. (a). Whether or not to adopt the new APA Code, implications & relevant issues like adoption by reference or by codifying, in entirety or modified, timetable & transition, etc. (b). Whether or not to certify or credential persons with master’s degrees in health service psychology & general applied psychology, etc. (c). Committee Appointments if committee is established. - The Board reviewed this item requested to be docketed by Dr. Gormanous. The Board briefly discussed the proposed committee. Dr. Holcomb moved that the matter be tabled until October because he was not comfortable discussing or making assumptions about Dr. Gormanous' intent. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

Items b. through l. The Board reviewed and discussed the remaining policy items docketed as:

b. Section 1010. Board Meetings (Update Re Board Meeting Dates)

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- d. Section 1015. American's With Disabilities Act, ADA Compliance (NEW)
- e. Section 3000. Oral Examination Practices and Procedures Policy (T.S. Sam Update)
- f. Section 1002.A. and 3007: Pre-application Determination review procedures (NEW)
- g. Section 5007. Website Posting Requirements (NEW)
- h. Section 5009. Agency Reporting Requirements (NEW)
- i. Section 5011. Data Sanitization Policy (adopted 7/23/2022)
- k. Section 7000. Complaints Committee: Delegation of Authority
- l. Section 7004. Summary Suspension Delegation of Authority and Procedures

Noting that the sections were not consecutively lettered an "c" and "j" were missing, Dr. Moore moved in favor of adopting b. Section 1010. Board Meetings (Update Re Board Meeting Dates) as written; d. Section 1015. American's With Disabilities Act, ADA Compliance (NEW) with an amendment to delegate the Executive Director as the ADA Coordinator responsible for facilitating the interactive, evaluation process relative to any request for accommodation for employees, applicants for employment, an applicant or candidate for licensure, licensees, and members of the general public and the Board's General Counsel as the ADA Coordinator responsible for facilitating the interactive, evaluation process relative to any request for accommodation for any Board Member; f. Section 1002.A. and 3007: Pre-application Determination review procedures (NEW); g. Section 5007. Website Posting Requirements (NEW); h. Section 5009. Agency Reporting Requirements (NEW); i. Section 5011. Data Sanitization Policy (adopted 7/23/2022); k. Section 7000. Complaints Committee: Delegation of Authority; and l. Section 7004. Summary Suspension Delegation of Authority and Procedures.

No update to section "e. Section 3000. Oral Examination Practices and Procedures Policy" was presented for consideration.

5. Petition for Rule Change LAC:46:LXIII.Chapter 15, Section 1501.C. by LA Association for Psychological Science (LASP), Marc Zimmermann, Ph.D. (La R.S. 42.14.D) - The Board discussed the petition from Dr. Marc Zimmermann on behalf of LAPS dated August 11, 2022, requesting a rule change to LAC:46:LXIII.Chapter 15, Section 1501.C. from the current language which reads, "*Unless otherwise provided by law, the board may delegate its authority and responsibility under these rules to a committee of one or more board members, to a hearing officer, or to other persons.*" to the following: "Unless otherwise provided by law, the board may delegate its authority and responsibility under these rules to an examiner, who shall be a psychologist, and who shall, when necessary, recruit community psychologist volunteers, as subject matter experts, as necessary, to review validity of complaints and participate in investigations as needed." The Board discussed this request and concluded that current law adequately and lawfully covers delegations for the purpose of facilitating Chapter 15 complaint investigations and is not aware of any issue or legal requirement that the requested change would address. Following this discussion, Dr. T. Shavaun Sam moved that there be no changes to the rules based the request by LA Association for Psychological Science (LASP) and Marc Zimmermann, Ph.D.

6. Dismissal of Gregory Gormanous v Louisiana State Board of Examiners of Psychologists Et Al. Case No. 1:22-Cv-01425 - Ms. Monic reported that Dr. Gormanous requested this matter be formally docketed on the agenda. Dr. Sam reported that Dr. Gormanous wanted clarification that he requested the dismissal of the lawsuit.

Note that there was no item "7" docketed on the agenda.

8. Designation of Committee Chair's/Vice-Chair's - Ms. Monic reported that Dr. Gormanous requested this discussion be docketed to designate Committee Chair assignments. The Board discussed this recommendation and his request for assignments. following discussion, the following Dr. Moore assigned the following committee officers:

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1. **Executive Committee** - Dr. Gormanous, Chair and Dr. Moore, Vice-Chair
2. **Finance Committee** – Dr. Gormanous, Chair and Dr. Moore, Vice-Chair
3. **Complaints Committee** – Dr. Gormanous, Chair and Dr. Moore, Vice-Chair
4. **Continuing Professional Development Committee** – Dr. Harness, Chair and Dr. Sam, Vice-Chair
5. **Jurisprudence Examination Committee** – Dr. Holcomb, Chair and Dr. Harness, Vice-Chair
6. **Legislative Oversight Committee** – Mr. McNeely, Chair and Dr. Gormanous, Vice Chair
7. **Liaison to Professional Organizations and Boards Committee** – Dr. Holcomb, Chair and Gormanous, Vice-Chair
8. **Long Range Planning Committee** – Dr. Gormanous, Chair and Dr. Moore, Vice-Chair
9. **Oral Examination** – Dr. Moore, Chair and Dr. Sam, Vice-Chair
10. **Public and Professional Outreach** – Mr. McNeely, Chair and Dr. Gormanous, Vice-Chair
11. **Supervision and Credentials Committee**– Drs. Moore & Sam - Co-chairs
12. **Ad hoc/Other:**
 - a. **Recruitment/Search –Executive Counsel** – Drs. Gormanous, Chair and Dr. Sam, Vice-Chair

Additionally, the Board considered changing the name of the of the Legislative Oversight Committee to "Legislative and Regulatory Oversight". Dr. Moore moved in favor of the change. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Moore, Harness, Sam and Holcomb; Against: (0); Abstained: (0); Absent: (2) Gormanous and McNeely.

COMMITTEES, COMMITTEE CHAIRS AND LIAISON/AD HOC/OTHER REPORTS

1. **Executive Committee** *Drs. Gormanous, Moore, & Ms. Monic*
 - a. **Executive Director Report:** Operations/Updates/Temporary Registrations and Updates on progress of old business. Ms. Monic reported the following:
 - i. **Open Employment Position:** In-house attorney position has been reposted to LSBEP’s website and on Civil Service. Dr. Gormanous is coordinating a meeting of the AdHoc committee for the week of August 29, 2022.
 - ii. **License Renewals:**

OPENING RENEWAL REPORT recap: Renewals opened on July 1, 2022.

 - 761 Active Licensed Psychologists:
 - 607 required to renew at \$400
 - 177 eligible for a reduced fee \$200 (last renewal 58 out of 174 eligible requested a reduced fee)
 - 30 Licensed Specialists in School Psychology \$100
 - 14 Provisionally Licensed Psychologist \$100

CLOSING RENEWAL REPORT Renewals closed on July 31, 2022.

 - 733 Active Licensed Psychologists:
 - 669 renewed at \$400
 - 64 renewed at a reduced fee \$200 (last renewal 58 out of 174 eligible requested a reduced fee)
 - 26 Licensed Specialists in School Psychology \$100
 - 8 Provisionally Licensed Psychologist \$100

iii. Operations:

NEW APPLICATIONS RECEIVED

APPLICATION TYPE	July ‘22
LSSP	0
RECIPROCITY	1

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REGULAR	2
TEMPORARY	4
TOTAL	7

iv. Meetings/appearances (since last meeting):

Executive Director attended a disciplinary meeting on July 22, 2022; Attorney General Civil Law Training 1/2 day on July 26, 2022; ASPPB BARC Meeting on August 16, 2022; 2 brief meetings with Dr. Gormanous to discuss operations.

v. Other: LSBEP is undergoing the Legislative Financial Audit for FY 2020-21 and 2021-22.

2. Finance Committee – Drs. Gormanous, Moore & Ms. Monic

MONTHLY FINANCIAL REPORT			
Date Report Prepared: August 25, 2022			
Name of Preparer: Jaime T. Monic			
REPORTING PERIOD: 7/1/22 – 7/31/22			
Financial Reports have been provided to members as noted through the consent agenda. The Board Chair continues to review and sign off on all banking reconciliations including merchant accounts and spending accounts (i.e. purchase cards, supply business credit). As of this report, we are 1 month into FY 2022-23. Significant income trends include			
TYPE	AMOUNT	BUDGETED	Trends/Notes
INCOME:			
Income: Projected Revenue	\$258,030.96	\$374,560	July Renewals 68.9% of the estimated budgeted revenue
Reported Income for this same period last year was \$246,801.15 and was 70.9% of the projected budget. A few individuals reported that they were licensed in several other states and allowed their license to lapse due to the expense.			
EXPENSES:			
Overall expenses are at or below the budgeted amount. Valerie has recommended some budget amendments to the current FY ending 6/30/2022 and the ensuing FY 7/1/2022 – 6/30/2023 based on the trends and board approved changes.			
INCOME SUMMARY			
Monthly Income	\$258,030.96	YTD Income	\$ 258,030.96
Monthly Expense	\$20,346.56	YTD Expense	\$20,346.56
Total Net Income	\$237,684.40	Total Net Income	\$237,684.40
Since this is the first month of the fiscal year, expenses are at or below the budgeted amount. Dr. Gormanous has suggested the board review the budget with respect to travel to consider increasing the budgeted amount to attend ASPPB meetings.			
As of July 2022, the budget is stable and the board has funds to operate through the end of FY 2022-23. The Board's cash on hand is reported to be \$402,231.91, with an additional \$10,632.79 in receivables. Your budgeted expenses for FY 2022-23 are estimated to be: \$405,809.			
The Board should meet their rulemaking goals in FY 2022-23. This should have a positive impact on revenue, however the Board is still severely understaffed. Although the hiring of a full-time administrative assistant has improved board functionality tremendously, and it is anticipated that operations in general will continue to progress slowly until the Board fills the vacancy of In-house counsel, who had begun to manage complaints,			

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which is again assumed by the Executive Director who is still working overtime to keep up with daily operations of managing an employee, accounting, complaints, general operations and office management, contracts, legislative obligations and board member/meeting management (old and new business). Information/technology issues discussed in June 2022 will need to be addressed very soon. No current estimates have been obtained.

Board Strategy Recommendations:

Focus on rulemaking to implement CPD standards and begin revenue development; update rules impacting licensing, license renewal for emeritus, telepsychology, complaints, etc. to improve functionality and reduce liability.

Focus on the organizational structure to address both immediate and long-term viability and employee retention.

Continue to explore financially sustainable options for technology to be utilized in the application and renewal process which may either counter (or reduce) the cost of employees, workload and related expenses for processing applications, and/or counter (or reduce) the cost of real-estate needed to store paper files.

Consider setting a goal to achieve and maintain a reserve balance to cover deferred liability plus unexpected expenses (e.g. hearing costs, lawsuits, major technology developments, moving) plus 3-6 months of operating expenses. Consider creating policy guidelines for Board approval to tap your reserve and then rebuild that amount.

- 3. **Complaints Committee** – *Drs. Gormanous, Moore & Ms. Monic*- No Report
- 4. **Continuing Professional Development Committee** – *Drs. Harness & Sam* - No Report
- 5. **Jurisprudence Examination Committee**– *Drs. Harness & Holcomb* - No Report
- 6. **Legislative Oversight Committee**– *Mr. McNeely, Drs. Gormanous & Dr. Holcomb* - No Report
- 7. **Liaison to Professional Organizations and Boards Committee** – *Drs. Holcomb & Gormanous* - No

Report

- 8. **Long Range Planning Committee**– *Drs. Gormanous & Moore* - No Report
- 9. **Oral Examination Committee**– *Drs. Moore, Harness & Sam* - Dr. Moore reported the Board conducted one oral examination and one reciprocity interview today in executive session.

10. **Public and Professional Outreach Committee**– *Mr. McNeely & Dr. Gormanous* - Not present/no report

11. **Supervision and Credentials Committee**– *Drs. Moore & Sam* - Dr. Moore reported that she worked on formatting changes only to the fillable documents for the Supervised Practice Plan, Postdoctoral Documentation form, Internship Documentation form and Declaration of Competencies for better readability.

12. Ad hoc/Other:

- a. **Recruitment/Search –Executive Counsel** – *Drs. Gormanous, Sam, Mr. McNeely & Ms. Monic* - No

Report

LEGAL NOTICES

LA R.S. 42.14.D. Public comments** – In accordance with LA R.S. 42.14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter. La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.

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